

Instructions for Online Program Registration

If you have registered for programs with the YMCA, but have not registered online, welcome!

It is recommended that you print a [copy of these instructions](#) (PDF) before you proceed to the program registration. You may download these instructions by clicking [here](#).

With the new online registration, members or non-members who have registered for programs before must have a primary email and password to sign-in. You will use this email/password each time you register online. If you have forgotten your email/password, call the Membership Director at 462-4185, ext. 228 who can help you.

To begin online registration click [here](#). Once you are at the online registration screen click on the **Start Here** button.

The Start Here button will bring up the Find Account box asking you to enter a last name or member ID, birth date and zip code. Even if you do not believe you are in our database you will follow this process prior to creating an online account.

Please use the name for the adult member of your family. This is the easiest and quickest way to associate you with our online database. Now, you will be creating an online account. If an associated email is found for your record, enter a password of your choosing to sign-in. If you were not in our database you will enter information to get you entered into our database which will include entering your email and a password of your choosing to sign-in.

The Sign In Button is for those who have registered for programs before and know their email and password to sign-in.

After registering for the first time online, you will see the newest addition to the online registration process: **Program Tags**.

Program Tags make it easier for you to find the programs you are looking for, and possibly, some you never knew existed! A Program Tag is simply the first thing that comes to mind when thinking of your program.

For example, you will find the Guppy swim class by clicking any of the following:

- Swim Lessons
- Aquatics
- Grade School

Another example is finding Active Fitness

- Aquatics
- Fitness
- Group Exercises

Click on the **plus sign (+)** next to the program you want to register for and a drop down menu of all class dates and times will appear. Click in the **blank box** next to the class you wish to register for. Then go to the top or the bottom of the page and click on **Register**.

The next page is the YMCA Program Participant Waiver. Please read it carefully. You may not participate unless you accept the waiver at the bottom of the page and then click **Next** on the bottom right side of the page to continue.

At the next page, complete the payment information. If you wish to register for other programs, click on **Register for More Programs** and repeat the steps. If that is the only program you want to register for, click **Finish**.

You may view your receipt with the classes and schedules. Please print this out for your records. You will also get an electronic confirmation sent to your email address.

If you have trouble registering on-line, call 462-4185, ext. 228 for assistance.